



NEW LENOX PUBLIC LIBRARY DISTRICT
Building & Grounds Committee
July 8, 2019

The meeting of the New Lenox Public Library District Board of Trustees Building and Grounds Committee was called to order at 6:30 p.m. by Trustee Podoba on Monday, July 8, 2019, at the New Lenox Library, 120 Veterans Parkway, New Lenox, Illinois.

Present were Trustees: Michelle Monbrod, Ann Podoba

Absent: Bonnie Ulstad

Staff present: Michelle Krooswyk: Director and Recording Secretary, Michael Stubler: Business Manager, Brian Goebel: Maintenance Manager

Visitors: Craig Meadows & Pat Callahan: COTG

Audience to Visitors

None.

New Business

Exterior Maintenance

- Director Krooswyk and Maintenance Manager Brian Goebel touched upon some recent exterior projects including removal of the pine trees near the book drop lane. Also, the outdoor area outside the south side of the building will be getting more mulch and some new benches.
- Director Krooswyk discussed the agreement with the Village to maintain the landscaping islands around the Commons.
- Flag pole lights have been installed to allow flags to be illuminated in the evening.

Interior Maintenance

- We are currently struggling to keep the upstairs cooled to normal levels. Brian is working with Precision to chase down the root cause of the issue, which could be leakage of coolant.
- Brian is working on replacing traditional fluorescents with new LED lights to save on lighting costs long term.

Future Projects for FY2020

- The main concern is the HVAC challenges and to get that fixed as soon as possible.
- There is some exterior lighting that is not functional right now, so that will need to be attended to over the next year.

- The covers for the lights that were originally used to illuminate the flags need to be permanently covered with a cap. The electricity was disconnected a long time ago, so there is no hazard of a live wire causing an issue.
- Stress cracks in the ceiling above the public service desk around the sky light have developed and need to be fixed and repainted.

Trustee Comments

None

Adjournment

Trustee Monbrod moved and Trustee Podoba seconded that the meeting be adjourned at 6:50 p.m. Motion passed with all in favor.

Michelle Krooswyk, Director

Respectfully Submitted,
Michelle Krooswyk
Recording Secretary